

**Holland Bloorview Board of Trustees
Wednesday, September 29, 2021
6:00 p.m. to 8:00 p.m.
ZOOM**

Attendance

Present: Marg Rappolt, Chair; Poonam Puri, Vice Chair; Catherine Wood, Secretary; Allyson Whyte Nowak, Treasurer; Irene Address; Alycia Calvert; Carol Cowan-Levine; Laura Dottori-Attanasio; Julia Hanigsberg; Andrea Hoffman; Suzanne Jorisch; Alice Keung; Jean Lam; Golda Milo-Manson; Dale Ponder; Jennifer Quaglietta; Lisa Robinson; Catherine Roche; Neil Selfe; Michael Wasserman

Sr. Management: Tom Chau; Sandra Hawken, Tracey Millar, Bohodar Rubashewsky; Diane Savage; Meenu Sikand; Stewart Wong

Guest: Laura Oxenham-Murphy; Sean Peacocke

Regrets: Enza Dininio

Recorder: Poppy Harpula

1. Call to order

P. Poonam, Vice Chair, called the meeting of the Holland Bloorview Kids Rehabilitation Hospital Board of Trustees to order at 6:00 p.m.

Vice Chair's remarks

P. Poonam, began the meeting with a Land Acknowledgment.

Approval of agenda

The Vice Chair requested approval of the agenda as pre-circulated.

MOTION: It was MOVED by Jean Lam, and seconded by Carol Cowan-Levine that the Board of Trustees approve the agenda.

Lam/Cowan-Levine

CARRIED

Disclosure of Conflicts of Interest

The Vice Chair asked whether anyone wished to declare a conflict of interest on any of the items slated for discussion at this Board meeting, and there were none.

Chair's remarks

M. Rappolt recognized and congratulated M. Sikand, G. Milo-Manson, P. Puri and J. Hanigsberg on their respective appointments and awards.

2. Discussion Agenda

2.1 *Caring Safely*

2.1.1 Quality Committee Report

C. Cowan-Levine gave a report of the Quality Committee May meeting. She drew attention to the Medical Affairs Program and the impact on staff and their rapid pivot to a hybrid model of in-person and virtual care during the third wave of the pandemic. C. Cowan-Levine attended the Solutions for Patient Safety virtual meeting and shared that Holland Bloorview is years ahead of their goals around patient and staff safety.

2.1.2 Medical Advisory Committee Report

G. Milo-Manson reported that there was one gastrointestinal infection in June and one urinary tract infection in July.

2.1.3 Accreditation

L. Oxenham-Murphy briefed the Trustees on the background of accreditation and it being one of the many ways that Holland Bloorview evolves client centred quality and safety (one of the No Boundaries strategic plan enablers). She shared that to date the Board of Trustees and Governance Committee has completed the Governance Standard Self-Assessment and the Governance Functioning Tool. J. Hanigsberg noted that S. Jorisch will also join the Governance Committee in supporting accreditation and thanked D. Savage for her leadership in preparing for accreditation. S. Peacocke noted that staff are resilient and focused while making changes and pivoting every day to the daily challenges they face. They are engaged and committed to high quality and safe care.

2.2 Board Retreat

C. Wood briefed the Trustees on the Board Retreat which will take place virtually on November 24 from 8:30-12:00pm. Trustees were in full support of the two topics. It was noted the potential challenge of embedding inclusion, diversity, equity and accessibility (IDEA) into the themes. It was shared that IDEA will be integrated into the discussions and decision making while also part of education sessions throughout the year at the Board of Trustee meetings. Discussion ensued regarding the relative benefits of separating out IDEA as a standalone topic versus embedding it as a lens through multiple agenda items. It was noted that the breakout rooms are meaningful for thoughtful discussion and engagement throughout the board retreat.

2.3 Financial Statements as of June 30, 2021

B. Rubashewsky referred Trustees to the Draft Audited Financial Statements for the first quarter ending June 30, 2021. B. Rubashewsky reported on receiving COVID-19 government related funding and an increase in base funding from Ontario Health. He shared that major variances contributing to the \$277,529 deficit included incremental COVID-19 expenses related to screening, nursing, inpatient recreation and IPAC. The other factor causing financial stress is the loss of revenues due to the ongoing pandemic and vacation bank increases. However, the net deficit across a variety of programs and services is expected to reverse over the course of the fiscal year. He shared that the Hospital is managing their operations to ensure a year-end balanced position.

MOTION: It was MOVED by Alycia Calvert and SECONDED by Allyson Whyte Nowak that the Board of Trustees of Holland Bloorview Kids Rehabilitation Hospital approve the Financial Statements as of June 30, 2021, as pre-circulated.

Calvert/Whyte Nowak

CARRIED

2.4 Mandatory Vaccination Policy

T. Millar shared that Holland Bloorview's policy is in alignment with Sick Kids, CHEO and a number of other peer hospitals. As of September 20, 2021 the hospital has an overall compliance rate of 93.5%. Thirty employees are not vaccinated and concentrated efforts have been made to reach out in order to support, educate and provide resources. For employees who do not comply with the policy requirements as of October 15, 2021, all options will be considered to effectively enforce the policy, including unpaid leaves of absence or termination of employment. While the numbers are encouraging in relation to the increase in our overall vaccination rates, mitigation plans to address staff shortages resulting from non-compliance with the policy are under development. I. Andress noted plans for significant hiring of nurses and using allied health staff differently within a team based model. Overall, preparations have been underway and are on target with business continuity plans in place for any potential staff shortages due to contravention of the policy. J. Hanigsberg thanked T. Millar for all of her work to ensure the safety of our clients, families and staff.

2.5 Update on COVID-19 current status and planning

I. Andress shared her experience rounding with the Hospital Charge Nurse and listening to the effects of the pandemic on staff but seeing their continued commitment to working with the clients and families. She noted that time away in the summer allowed staff to come back refreshed and she acknowledged the positive impacts of the Working Well (staff mental health) committee.

2.5.1 President & CEO Report- September 2021

J. Hanigsberg referred Trustees to her written report and drew attention to the executive summary of the Make Kids Count Action Plan for COVID-19 response and recovery from the Children's Health Coalition which has been submitted to the Ministry of Health and Ontario Health. S. Jorisch commended the team on their efforts with the proposal.

3.0 Consent Agenda

The Chair noted the following items under the Consent Agenda requiring Board approval.

- 3.1 Minutes of Board Meeting June 16th 2021
- 3.2 Board Annual Work Plan 2021-22
- 3.3 Credentialing of Dr. Peter Gioulo and Dr. Zahra Benn
- 3.4 Governance Policies
 - Policy 00012 Secretary Duties, Expectations and Conduct
 - [New] Appointment of the Chief of Dentistry

A MOTION to approve: It was MOVED by Catherine Roche and seconded by Catherine Wood that the Board of Trustees approve the Consent Agenda.

Roche/ Wood

CARRIED

Adjournment

There being no further business for discussion, the meeting was adjourned at 7:20 p.m.

Marg Rappolt
Chair, Board of Trustees
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